

# TATA INSTITUTE OF SOCIAL SCIENCES

## Short-Term Programme In School Counselling

### Application Form

<b>(For Office Use)</b>	
Registration No. :	_____
Interview Date :	_____
Letter Sent on :	_____
Remarks on checking the certificates _____	
Checked by _____	
<b>(To be filled by the candidate)</b>	
Registration Fee of Rs. 500	
Receipt No. _____	Date : _____
D.D. No. _____	Date : _____
Name of the Bank _____	

Staple your recent  
Passport size  
(34.9 x 46.57 mm)  
Photograph. Write  
your full name on  
the back of the  
photograph for  
identification.

### INSTRUCTIONS

1. No application will be considered unless it is complete in all respects
2. All blanks, except signature, should be typewritten/written in capitals.
3. Strike out whatever is inapplicable.
4. Please mail the completed application form with enclosures
5. Please mail your applications to

Prof Rajani Konantambigi, Prof MS Gore Block, #505, TISS, Naorji Campus, Deonar Farm Road, Mumbai - 400088.

6. Please write **Short-Term Course In School Counselling** on the envelope.

#### 1. Name

Title (Dr./Mr./Ms.etc.)		
(Last Name)	(First Name)	

2. (a) Place of Birth \_\_\_\_\_ (b) Date of Birth \_\_\_\_\_

(c) Age \_\_\_\_\_ DD MM YYYY

3. (a) Nationality \_\_\_\_\_ (b) State of Domicile \_\_\_\_\_

(c) Mother Tongue \_\_\_\_\_

#### 4. Parent / Guardian's Name (Optional)

Title (Dr./Mr./Ms.etc.)		
(Last Name)	(First Name)	

**5. Address**

**Correspondence Address**

**Permanent Address (if different)**

Town or City

State

Postal Code

Country

Telephone

Mobile

Fax

E-mail

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**6. State Particulars of all Examinations Passed from SSC onwards**

Exam Passed	Name of School / College and Place	University / Board	Month and Year of Entry	Month and Year of Leaving	Class and Percentage in each year	Subject of Study (Underline Special Subjects)
S.S.C. or Equivalent						

**7. Give Details of your Past and Present Paid Employment, Volunteer Work or Internship/Fieldwork, if any : (please add sheets if necessary)**

Name of Employer	Place of Employment	Nature of Work and Designation	Period		Reason for Leaving
			From	To	

**8.1 Why do you want to enroll for this Short-Term Programme in School Counselling? (please add sheets if necessary)**

**8.2 Please mention any trainings or courses that you have undertaken on School Counselling (please add sheets if necessary)**

**8.3 Please mention in short the current counselling practices that you use in your work**

**9. Where did you learn about this Diploma programme from?**

- Newspapers (please specify which) \_\_\_\_\_
- TISS Website
- Internet Groups / Email (please specify which) \_\_\_\_\_
- Leaflets
- Friends
- Any other (please specify)

**10. Check if you have enclosed the following documents in support of your application. Only attested copies need to be attached to the application. Candidates will be required to produce original degrees, diplomas, certificates and testimonials only at the time of interview.**

- Copy of a document giving proof of date of birth (for e.g., birth certificate, school-leaving certificate, etc.)
- Three photographs (Name on the reverse)

- Copy of Bachelor's Degree Certificate
- Copy of Bachelor's degree marks / grade certificate
- Fees challan with fees details

**DECLARATION :** I certify that the information given in this application is complete and accurate to the best of my knowledge and that I have not been disqualified by any university for any examination or for seeking admission for any course of study. If admitted, I agree to abide by the rules and regulations of the Institute.

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PLACE	DATE (DD/MM/YYYY)	SIGNATURE OF APPLICANT
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