



Tata Institute of
Social Sciences

TATA INSTITUTE OF SOCIAL SCIENCES
DEONAR, MUMBAI 400 088

No. DSO/2018

May 17, 2018

**Guidelines for Selected Candidates for Integrated M.Phil-Ph.D. and
Direct Ph.D. Programmes for Mumbai/Tuljapur/ Hyderabad / Guwahati Campus**
Candidates:

The verification of original documents can be done by the respective campus candidate at the Mumbai/ Guwahati/ Tuljapur/ Hyderabad Campuses from **10.30 am to 4.30 pm** **(Monday to Friday).**

The TISS Campuses addresses are as given below:

1) Tata Institute of Social Sciences, V.N.Purav Marg, Deonar, Mumbai 400 088, Maharashtra., Contact Person: Doctoral Students Office (DSO), Tel: 022-0552 5641/ 42	3) Tata Institute of Social Sciences, S.R. Sankaran Block, Telangana State Institute, of Panchayat Raj Rural Development (TSIPARD), Rajendranagar, Hyderabad 500 030 , Telangana, Contact Person: Mr Tony Arnold, Tel: 040 2401 7701 / 02 / 03
2) Tata Institute of Social Sciences, Guwahati Campus, Tetelia Road, Jalukbari, Guwahati -781013, Assam, Contact Person – Ms. Chayanika Das, Contact no – 0361-2739500	4) Tata Institute of Social Sciences, Apsinga Road, Tuljapur, Osmanabad 413 601, Maharashtra. Contact Person: Mr. Mahesh Shinde, Tel: 092701 05222

I: Timeline for admission Process & Fees payments:

Campus	Dates of Verification of Original Documents for all Selected Candidates	Last date of Payment of Fees for Confirming Admission for Selected Candidates
Mumbai	May 21 – 25, 2018	May 25, 2018
Hyderabad	May 21 – 23, 2018	May 23, 2018
Tuljapur	May 22 – 23, 2018	May 23, 2018
Guwahati	June 26 - 28,2018	June 28, 2018

II : Payment of Fee: All the candidates will receive a email link for fees payment from the Institute. You are required to make the payment on-line through the link received in your registered email address.

Fees Structure :

M.Phil			Ph.D.		
Sr. No.	Particulars	Amount	Sr. No.	Particulars	Amount
1.	Tuition Fees	12,000	1.	Tuition Fees	12,000
2.	Examination Fees	800	2.	Medical Examination Fee	100
3.	Medical Examination Fee	100	3.	Computer Charges	1,000
4.	Computer Charges	1,000	4.	ID Card charges	300
5.	ID Card charges	300	5.	Development Fund	4000
6.	Development Fund	4000	6.	Students' Union Fund	500
7.	Students' Union Fund	500	7.	Medical Insurance Fund	1,500
8.	Medical Insurance Fund	1,500	8.	Caution Deposit (Refundable at the time of exit from programme on submission of No Dues Certificate)	10,000
9.	Caution Deposit (Refundable at the time of exit from programme on submission of No Dues Certificate)	10,000	9.	Dining Hall (Advance) Charges (if applicable)	16,000
10.	Dining Hall (Advance) Charges (if applicable)	16,000	10.	Hostel & Electricity Charges (if applicable)	15,000
11.	Hostel & Electricity Charges (if applicable)	15,000			
Total (Hostellers)		61,200	Total (Hostellers)		60,400
Total (Non- Hostellers)		30,200	Total (Non- Hostellers)		29,400

(b) Exemption / Reduction in payment of Tuition and Other Fees, including Deposits for SC/ST GoI-PMS Students:

Eligible GOI-PMS SC/ST students whose parents/guardians' annual income is less than Rs.2.50 lakhs (Rs.2 lakhs for SC students from Maharashtra) during the Financial Year 2017-18, on producing the valid Income Certificate issued by competent authorities like Revenue officer, Tahsildar, Naib Tahsildar, Block Development Officer or the District Magistrate/Collector of the respective state government, are exempted from payment of course fees. They are expected to pay the base fee and Hostel and Dining Hall Charges as per the table below:

Fees Applicable for SC/ST students eligible for GoI-PMS

M.Phil			Ph.D.		
Sr. No.	Particulars	Amount	Sr. No.	Particulars	Amount
1.	Students' Union Fund	500	1.	Students' Union Fund	500
2.	Medical Insurance Fund	1,500	2.	Medical Insurance Fund	1,500
3.	Caution Deposit (Refundable at the time of exit from programme on submission of No Dues Certificate)	2,500	3.	Caution Deposit (Refundable at the time of exit from programme on submission of No Dues Certificate)	2,500
4.	Dining Hall (Advance) Charges (if applicable)	3,000	4.	Dining Hall (Advance) Charges (if applicable)	3,000
5.	Hostel & Electricity Charges (if applicable)	5,000	5.	Hostel & Electricity Charges (if applicable)	5,000
Total (Non- Hostellers)		4,500	Total (Non- Hostellers)		4,500
Total (Hostellers)		12,500	Total (Hostellers)		12,500

* Hostel Charges of Rs. 15000/- per semester is payable in three installments. The first installment of Hostel Charges of Rs. 5000/- is payable at the time of admission. The second and third installments of Rs. 5000/- each (payable in the first semester) are payable in the month of August 2018 and October 2018. Similar installment schedule will be notified for the following semesters.

The Dining Hall Charges will be calculated on monthly basis and payable in monthly installments per semester. However, a Dining Hall advance of Rs. 3000/- is payable at the time of admission along with the first semester fees. SC/ST GOI-PMS eligible candidates who are facing difficulty in paying this advance amount may write to S.O. (DSO) Mrs. Susheela Ashok (email – susheela@tiss.edu).

explaining their difficulty in making the payment of Rs. 3000/- . These cases will be examined and if reasons are found valid, they will be allowed to take admission without making the advance payment of Dining Hall charges. After getting admission, these candidates will have to pay Dining Hall charges in installments, as per actuals.

The fee exemption given to the students is subject to fulfillment of the criteria for the award of the GOI-PMS and submission of GOI-PMS form (online/offline), within the stipulated period, as and when decided by the respective state government. In cases where the student fails to complete the GOI-PMS application for any reason OR if for some reason, the application of a GOI-PMS student is rejected by the state/central government authorities concerned, or the application is not accepted by the state/central government authorities concerned, or the state/central government portal does not open or accept the name of TISS main or off campuses or any of its programmes due to technical reasons, and for these reasons the student is not able to avail the GOI-PMS, the said student would have to pay all fees as applicable to General Category students. Under no circumstances is the Institute or any of its offices responsible for missing deadlines, not having correct information regarding procedures, etc., related to GoI-PMS. It is the responsibility of the students to keep themselves updated about information given out by their respective state governments / central government relating to GoI-PMS. The Social Protection Office (SPO) can only guide students in the process and process their applications once submitted.

(c) Fee Structure for Eligible OBC (NC) Students:

OBC (NC) students who are eligible for GoI-PMS are required to pay fees as mentioned below:

1. Course fees (refer to Fee Chart give below) for the programme to which they are admitted.
2. Hostel Charges of Rs. 5000/- as the first installment of Rs.15000/- per semester payable in three installments. The second and third installments of Rs.5000/- each for the first semester are payable in the months of August 2018 and October 2018. Similar schedule for payment of Hostel Charges in installments will be notified in the following semesters.
3. The Dining Hall Charges will be calculated on monthly basis and payable in monthly installments per semester. A Dining Hall advance of Rs. 3000/- will be payable at the time of admission. However, OBC (NC) GOI-PMS eligible candidates who are facing difficulty in paying this advance amount may write to S.O. (DSO) Mrs. Susheela Ashok (email – susheela@tiss.edu), explaining their difficulty in making the payment of Rs. 3000/- . These cases will be examined and if reasons are found valid, they will be allowed to take admission without making advance payment of Dining Hall advance. After getting admission, these candidates will be given time to pay Dining Hall charges in instalments, as per actuals.

Fees Applicable for eligible OBC (NC)

M.Phil			Ph.D.		
Sr. No.	Particulars	Amount	Sr. No.	Particulars	Amount
1.	Tuition Fees	12,000	1.	Tuition Fees	12,000
2.	Examination Fees	800	2.	Medical Examination Fee	100
3.	Medical Examination Fee	100	3.	Computer Charges	1,000
4.	Computer Charges	1,000	4.	ID Card charges	300
5.	ID Card charges	300	5.	Development Fund	4000
6.	Development Fund	4000	6.	Students' Union Fund	500
7.	Students' Union Fund	500	7.	Medical Insurance Fund	1,500
8.	Medical Insurance Fund	1,500	8.	Caution Deposit (Refundable at the time of exit from programme on submission of No Dues Certificate)	2,500
9.	Caution Deposit (Refundable at the time of exit from programme on submission of No Dues Certificate)	2,500	9.	Dining Hall (Advance) Charges (if applicable)	3,000
10.	Dining Hall (Advance) Charges (if applicable)	3,000	10.	Hostel & Electricity Charges (if applicable)	5,000
11.	Hostel & Electricity Charges (if applicable)	5,000			
Total (Hostellers)		30,700	Total (Hostellers)		29,900
Total (Non- Hostellers)		22,700	Total (Non- Hostellers)		21,900

Important Note: SC/ST/OBC (NC) eligible students are required to submit (mandatory) the photocopy of the Fee Challan to the SPO (respective campus) every semester for their information.

Kindly contact the Doctoral Students' Office for further facilitation of the admission process at 022- 2552 5641/ 5642 or write to susheela@tiss.edu or anil2k@tiss.edu for any queries.

Sd/-
Section Officer (DSO)

Date: May 17, 2018