

Tata Institute of Social Sciences
School of Vocational Education
(TISS-SVE)

Date: 08th September 2017

Notice inviting “ Expression of interest for supply of Office Furniture for TISS-SVE.”

The School of Vocational Education, Tata Institute of Social Sciences invites expression of interest from reputed Companies / Supply Agencies for procurement of below mentioned Office Items.

Background brief for Agencies:

Kindly refer the About us section of www.sve.tiss.edu.

Below is the list of required Items:

Sr. No.	Item Name	Specification	Quantity
1	Locker Single Column 6 Doors	M.S. Locker Single Column 6 Doors, complete 22 gauges. Min Height (MM) : 1830 Min Width (MM) : 380 Min Depth (MM) : 457 Number of Compartments : 6.	3

Mandatory to provide the quotation in the below format :

Sr. No.	Item Name	Description	Warranty (year or Month)	Rate per Unit	Taxes	Octroi, Handling charges and any other charges	Units	Total
1	Locker Single Column 6 Doors	M.S. Locker Single Column 6 Doors, complete 22 gauges. Min Height (MM) : 1830 Min Width (MM) : 380 Min Depth (MM) : 457 Number of Compartments : 6.					3	

Required documents to be submitted:

- Each ITEM will be ordered separately.
- Write **NA** if octroi is **not applicable**.
- Quote pricing for item mentioned only
- Total amount should be inclusive of all the taxes, octroi & handling charges.
- Total amount mentioned would be considered as final price & PO would be created on total price.

Required Documents to be submitted

- a) Profile of the organisation
- b) Additional documents / information may be sought at a later stage.

Please not:

For any queries, please call Ms. Minakshi Mane (022-25525608, Monday-Friday, 10.00am – 5.30pm).

Timelines:

The last date for submission of complete application is **18th September 2017**.

Expression of interest completed in all respects should reach by SPEED POST / REGISTERED POST / HAND DELIVERED in a sealed envelope superscribed “ **Expression of interest for supply of Office Furniture for TISS-SVE.**”

The envelope shall be addressed to the following:

Ms. Minakshi Mane
School of Vocational Education
Tata Institute Of Social Sciences
Room No. 410, G – 10 Building,
Naoroji Campus, Deonar Farm Road,
Mumbai - 400088