

**TATA INSTITUTE OF SOCIAL SCIENCES  
DEONAR, MUMBAI 400 088**

**Application for Reimbursement of Travel Allowance  
BAT Exam BA-MA Programme (Batch 2018-2020)**

**IMPORTANT RULE**

-To be filled in by only SC/ST candidates (Non-Local) who paid online application fee of Rs.250/- per programme. Other SC & ST candidates need not to fill up this form as travel expenses will not be reimbursed to them. Please post/courier your filled in Travel Reimbursement Application form along with **original tickets of the onward and return journey, Photocopy of Saving Bank Account Passbook** to the Section Officer, Social Protection Office, Tata Institute of Social Sciences, V.N. Purav Marg, Deonar, Mumbai 400088 **on or before May 31, 2018**. The application Received after this date will not be considered for reimbursement in any circumstances.

Name of the Candidate: \_\_\_\_\_

Registration No.:

--	--	--	--	--	--	--	--

Campus:

--

Programme:

--

Belongs to (SC/ST): \_\_\_\_\_ Annual Income: Rs. \_\_\_\_\_ (Financial Year 2017-18)

Original Tickets Enclosed:

Onward : Yes / No

Bank Passbook

:

Yes/No

Postal Address : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Pin Code \_\_\_\_\_

Contact : e-mail Id : \_\_\_\_\_

Land-line No. with STD Code \_\_\_\_\_ Mobile \_\_\_\_\_

**Banks Details for Electronic Fund Transfer (ECS):**

Name of the Bank and Branch : \_\_\_\_\_

Account No.	Type of Account	IFSC Code	MICR Code

**DETAILS OF TRAVEL**

**RULE:**

Only to and fro second class ordinary bus/train fares (shortest route) will be paid from the place mentioned on your Application Form.

Onward	Date & Station	Mode of Trans- port	Class & Ticket Nos.	Train No & Name	Amount Spent (Rs.)	
	Departure (From)	Arrival (At)				
Onward						
Return						
<b>TOTAL Rs.</b>						

**DECLARATION BY THE CANDIDATE**

I am appearing for **TISS BAT** for \_\_\_\_ time at TISS. I hereby declare that the above mentioned information is complete and accurate. I have fully understood the rules regarding the reimbursement and I agree to abide by the same.

Date: \_\_\_\_\_

Signature of the Candidate

.....

**NOTE TO ACCOUNTS**

After the verification of Caste/Tribe, Income Certificates, he / she is found eligible for reimbursement of TA as per the norms.

Date: \_\_\_\_\_

Signature of Section Officer (SPO)