Tata Institute of Social Sciences
The Global Fund to fight AIDS TB & Malaria
Round 7, HIV/AIDS Counselling Programme-Saksham
Sion-Trombay Road, Deonar
Mumbai-400088.

**Name of the Post**: Research Manager, Saksham- Jan Urja

- **No. of Positions**: 01
- **Location**: Mumbai
- **Duration**: June 30, 2018
- **Email**: hr.gfatm1@gmail.com
- **Remuneration CTC**: Rs. **Upto 70,000/- per month**
- **Last Date for application**: April 17, 2016.

*Saksham* which means "Capable" or “Self-reliant” in Sanskrit is a TISS project that implements counselling services for Drug Resistant (DR) TB patients in collaboration with the Mumbai District Tuberculosis (TB) Control Society (MDTCS). The programme supported by the Global Fund for AIDS, TB and Malaria was initiated in August 2014.

Saksham and Tata Power Community Development Trust have come together to implement Project 'Saksham Jan Urja' - a project for TB prevention and TB treatment adherence through community engagement in M Ward. The 2 year project aims to enhance TB literacy, awareness and create an enabling environment leading to early TB diagnosis and higher TB treatment adherence in M Ward.

**The roles and responsibilities of the Research Manager, Jan Urja, Saksham:**

- Conceptualize and design research studies and assist the Programme Director in strategic decision making in relation to research design and programme implementation.
Monitor the execution of research project(s), including implementation of data collection, data analysis, and assisting with reporting requirements.

- Assemble documentation, secure necessary authorizations needed for research projects.
- Provide expertise around quantitative and qualitative programme evaluation.
- Prepare reports based on programme data for dissemination in seminars/conferences and through publications in peer reviewed journals.
- Review research reports and other material developed by the programme.
- Plan and conduct seminar/conference/workshop.
- Disseminate research results through publications and presentations.
- Any other task assigned by the Programme Director, Saksham.

Qualifications:
- Master in Public Health/ Master in Health Administration/ Master of Social Work (Health & Mental Health or Public Health)/ M.A. (Counselling or Clinical Psychology).
- Desired Qualification: PhD. In any of the subjects above.

Experience: Minimum 3-5 years working experience in Research projects or in the field of TB counselling or as independent researcher in health sector. Previous experience in community awareness programmes in the health field will be added advantage.

Essential Skills:
- Knowledge of Quantitative & Qualitative research methods and analysis.
- Ability to strategise and implement the research studies to get the expected outcome.
- Excellent organisational and administration skills.
- Good Analytical and Presentation Skill.
- Excellent written and spoken communication skills in English, Marathi or Hindi.
- Proficiency in using computers. Knowledge of SPSS, MS Office-Word, Excel, PPT.
- Willingness to travel within M Ward.
- High level of commitment and integrity and ability to work independently.

Desirable Skills: 1-2 Publications in journals.

Application Procedure
Please send the following documents by e-mail to hr.gfatm1@gmail.com along with the following subject line as ‘Research Manager for Saksham Jan Urja.

1. A Cover Letter
2. Your updated curriculum vitae with your academic record and experience.
3. Application form to be filled by the candidates with their details as requested.
Candidates short-listed will be contacted for interview only.