

TATA INSTITUTE OF SOCIAL SCIENCES

School of Human Ecology

Shor Term programme in Career Counselling

Application Form

(For Office Use)
Registration No. : _____ Interview Date : _____ Letter Sent on : _____
Remarks on checking the certificates _____ Checked by _____
(To be filled by the candidate)
Registration Fee of Rs. 500 Receipt No. _____ Date : _____ Name of the Bank _____

Staple your recent
Passport size
(34.9 x 46.57
mm)
Photograph.
Write your full
name on the

INSTRUCTIONS :

1. No application will be considered unless it is complete in all respect including a typed copy of the statement of purpose.
2. All blanks, except signature, should be typewritten/written in capitals.
3. Strike out whatever is inapplicable.
4. Please mail your application form with enclosures and mail it to jas@tiss.edu & samruddhi@tiss.edu and hard copy to Assistant Registrar(Acaddmic), V.N. Purav Marg, Deonar, Mumbai 400088.
5. Please write Short-Term Course in Career Counselling ' on the envelope.

1. Name

Title (Dr./Mr./Ms.etc.)	(Last Name)	(First Name)
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2. (a) Place of Birth _____ (b) Date of Birth _____

(c) Age _____ (d) DD MM YYYY

3. (a) Nationality _____ (b) State of Domicile _____
(c) Mother Tongue _____

4. Parent / Guardian's Name

Title _____ (Last Name) _____ (First Name) _____
 (Dr./Mr./Ms.etc.)

His/Her Occupation _____ Annual Income in Rs. _____

5. Address Correspondence Address Permanent Address (if different)

Town or City	_____	_____
State	_____	_____
Postal Code	_____	_____
Country	_____	_____
Telephone	_____	_____
Mobile	_____	_____
Fax	_____	_____
E-mail	_____	_____

6.1 If you belong to a Schedule Caste or Schedule Tribe, mention the category and name of the community and attach the relevant documents

_____ (Category) _____ (Name of Community)

6.2 Are you a person with disability? Yes/No If yes, please attach supporting documents

7. Languages Known

Language	Speak	Read	Write

8. Local Contact in Mumbai City

Title _____ (Last Name) _____ (First Name) _____
 (Dr./Mr./Ms.etc.)

Relationship _____

9. State Particulars of all Examinations Passed from SSC onwards

Exam Passed	Name of School / College and Place	University / Board	Month and Year of Entry	Month and Year of Leaving	Class and Percenta ge in each year	Subject of Study (Underline Special Subjects)
S.S.C. or Equivalent						
H.S.C.						
Graduation						
Post Graduation						

10. Give Details of your Past and Present Paid Employment, Volunteer Work or Internship/Fieldwork, if any :

Name of Employer	Place of Employment	Nature of Work and Designation	Period		Reason for Leaving
			From	To	

11. If the Details in Columns 9 and 10 do not account for all the time from the date of passing the S.S.C. Examination to the date of this application, the unaccounted period should be explained below

Period unaccounted	How was this time spent?

12. Why do you want to enroll for this Short term Programme in Career Counselling ? (please add sheets if necessary)

13.1 Please mention any trainings or courses that you have undertaken on Career Counselling (please add sheets if necessary)

14. Please mentioned in short the current courselling practices that you use in your work

15. Where did you learn about this Diploma programme from?

- Newspapers (please specify which) _____
- TISS Website
- Internet Groups / Email (please specify which) _____
- Leaflets
- Friends
- Any other (please specify)

17. Check if you have enclosed the following documents in support of your application. Only attested copies need to be attached to the application. Candidates will be required to produce original degrees, diplomas, certificates and testimonials only at the time of interview.

- Copy of a document giving proof of date of birth (for e.g., birth certificate, school-leaving certificate, etc.)
- Three photographs (Name on the reverse)
- Copy of Bachelor’s Degree Certificate
- Copy of Bachelor’s degree marks / grade certificate
- State of purpose referred to in item 12
- Caste / Community Certificate, if applicable
- Disability Certificate, if applicable
- Fees paid details

Any other : (please specify)

DECLARATION : I certify that the information given in this application is complete and accurate to the best of my knowledge and that I have not been disqualified by any university for any examination or for seeking admission for any course of study. If admitted, I agree to abide by the rules and regulations of the Institute.

PLACE	DATE (DD/MM/YYYY)	SIGNATURE OF APPLICANT
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